

APPENDIX A – INTERNET ACCEPTABLE USE POLICY

SCHOOL NAME HIGH SCHOOL INTERNET ACCEPTABLE USE POLICY

GUIDELINES: In order to be granted use of school name computer equipment and access to the Internet, you and your parents or guardians must read this document carefully, sign the form, and return it to school name.

Please review these guidelines and consequences with your student.

- 1. SUPERVISION** - I will not use any technology without the express permission of an ES staff member.
- 2. NETIQUETTE** - I will use appropriate language at all times. I will not send or encourage others to send abusive messages.
- 3. VANDALISM** - I will not use technology to practice vandalism. Vandalism includes any malicious attempt to harm or destroy hardware, software, or data.
- 4. DISRUPTIONS** - I will not use the ESUHSD network to interfere with or disrupt network users, services, or equipment. Disruptions include, but are not limited to, distribution of unsolicited advertising and propagation of computer viruses, and downloading/installing any software/file without the permission of an ES staff member.
- 5. PRIVACY** - I will not reveal any passwords, home addresses, or personal phone numbers. I will not electronically publish or distribute pictures of others or myself without appropriate permission. I will not electronically publish or distribute any materials I have created or those of others without appropriate permission.
- 6. TRESPASSING** - I will not attempt to access systems, directories, or files without authorization.
- 7. COPYRIGHT** - I understand that certain written materials may be copyrighted and may not be reprinted without the permission of the author. I agree not to violate copyright laws.
- 8. E-MAIL** - I understand that electronic mail to or from ES is not guaranteed to be private. Messages related to or in support of illegal activities will be reported to the authorities.
- 9. CHAT ROOMS** - I will not use Chat Rooms (Internet messaging), unless sanctioned by School Name.
- 10. ILLEGAL PURPOSES** - I will not use the ESUHSD network for illegal purposes of any kind.

11. **HARASSMENT** - I will not use the ESUHSD network to transmit threatening, obscene or harassing materials.
12. **GAMES** - I will not play any games except those expressly permitted by a staff member.
13. **MISUSE** - I agree to report any misuse of the system or equipment. Misuse may include downloading of music and games, messages sent or received that contain or suggest pornography, unethical or illegal solicitation, racism, sexism, and inappropriate language.
14. **INAPPROPRIATE MATERIAL** - I will not access or attempt to access sexually explicit sites and sites containing vulgar or inappropriate language when using district property or services.

The consequences for any of the above infractions may lead to the loss of computer use and internet access, suspension, expulsion, possible legal action and financial restitution of damages.

Keep this page for future reference

CONSEQUENCES OF STUDENT VIOLATIONS

- ***Hardware and/or software vandalism of any kind*** - possible student suspension, loss of computer and internet access until monetary restitution is made by student, parent or guardian.
- ***Use of chat rooms, game playing without permission, improper use of the Internet*** - referral for disciplinary action, possible legal action, including prosecution by the authorities.
- ***Illegal use of any kind (copyright, hacking, promoting viruses, etc...)*** - referral for disciplinary action, possible legal action, including prosecution by the authorities.

FOR THE PARENT/GUARDIAN

- **I have read the ACCEPTABLE USE POLICY and understand that School Name School computer technology is designed for educational use.**
- I understand that the East Side Union High School District uses special filtering software to restrict Internet access to controversial sites. In the event that a

controversial site bypasses the filtering, I will not hold the ESUHSD or any school name staff member responsible for materials accessed on the network or the Internet.

- I also agree to report any misuse of school name technology or network to the administration.
- Misuse can include any messages sent or received that contain suggested pornography, unethical or illegal solicitation, racism, sexism, inappropriate language and other circumstances as per the ACCEPTABLE USE POLICY.
- **I understand that I MAY BE HELD FINANCIALLY RESPONSIBLE for any vandalism to school technology property caused by my student.**
- I also give the East Side Union High School District and School Name High School permission to use my email address to conduct official school communications with me.

QUESTIONS REGARDING COMPUTER USAGE

Any questions regarding the guidelines and consequences on this sheet can be referred to:

School Name Technology Coordinator