

How to Read Your New Pay Check Format Starting July 2022

Questions? Please contact
payroll@esuhsd.org.

A Employee Number

Your employee identification number is a system-generated number to identify you in our payroll system. Your Social Security Number will not appear on your payroll check or direct deposit stub.

B Name

This is the current name that we have on file.

C Department

Code that represents employee work location.

1 Earnings and Hours

Current and YTD - Your salary or earnings, and any modifications due to your position on the salary schedule, such as advanced degrees, longevity, and prior month's leave usage.

2 Employee Deductions

Current and YTD - All voluntary and involuntary employee deductions including, but not limited to: federal and state taxes, medicare, social security, retirement, TSA, union dues, and garnishments.

PAYROLL FUND EAST SIDE UNION HIGH SCHOOL DISTRICT						Check Amount: \$4,316.58	
EMP NO	EMPLOYEE NAME	DEPARTMENT	TYPE	CHECK DATE	PERIOD ENDING	CHECK NO	
123456	LAST NAME FIRST NAME	SANTA TERESA HIGH SCHOOL (070)	MONTHLY	07/29/2022	07/31/2022	1039	
EARNINGS		RATE	DAYS/HR	CURRENT	YTD	DEDUCTIONS	
Other						Tax	
CLASS 12 M		\$0.00	173.33	\$5,140.00	\$5,140.00	FICA	\$361.65
CLSHTSWNG		\$0.00	0.00	\$246.00	\$246.00	MEDI	\$84.58
CL LGV WR		\$0.00	0.00	\$447.00	\$447.00	FIT	\$486.71
TOTAL			173.33	\$5,833.00	\$5,833.00	SIT	\$122.92
						Benefit	
						PERS CL PRTX	\$408.31
						Other	
						CSEA	\$47.25
						CSEA	\$5.00
						TOTAL	\$1,516.42

LEAVE	BEGINNING	EARNED	USED	BALANCE	YTD EARNED	YTD USED
SICK LV	889.2500	0.0000	0.0000	889.2500	0.0000	0.0000
VACATION	279.8600	0.0000	0.0000	279.8600	0.0000	0.0000

WITHHOLDING ALLOWANCES				4
FILING STATUS	EXEMPTIONS	EXEMPTIONS	EXEMPTIONS	EXEMPTIONS
Federal	M	0	0	\$0.00
State	M	0	0	\$0.00

CHECK TOTALS			5
TYPE	CURRENT	YTD	
Taxable Pay	\$5,424.69	\$5,424.69	
Gross Pay	\$5,833.00	\$5,833.00	
Deductions	\$1,516.42	\$1,516.42	
Net Pay	\$4,316.58	\$4,316.58	

WELLS FARGO
404 CALIFORNIA STREET
SAN FRANCISCO, CA 94104
11-24/1210

Check Date: 07/29/2022
Check Number: 1039

VOID AFTER SIX MONTHS

*** Four Thousand and Three Hundred and Sixteen Dollars and Fifty-Eight Cents ***

\$4,316.58

Pay To The Order Of: 070 LAST NAME FIRST NAME
123 ADDRESS
SAN JOSE, CA 95136

DISTRICT DISBURSING OFFICER

3 Employer Deductions

Current and YTD - District contributions are paid on your behalf for STRS, PERS, medicare, unemployment insurance, workers' comp, health plan, dental, vision, etc. These amounts are for your information only.

4 Withholding Allowances

This is the employee tax status and exemptions claimed on your most recent federal W4 form or state DE4 form, and in effect at the time the payroll was calculated.

Extra Amount – any additional amount you requested to be deducted for federal or state taxes.

5 Check Totals

These are your current and year-to-date (YTD) amounts for gross pay and deductions.

6 Leave Record

Your sick-leave and vacation balances will show as days or hours depending on your job classification. "Earned" reflects the current month, and "Used" reflects the prior month. The "Balance" is the Beginning + Earned - Used. YTD is the earned and used this fiscal year starting July 1.